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CITY OF KEIZER
TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN COMMITTEE AGENDA
Thursday, July 20, 2023 @ 6:00 p.m.
Keizer City Council Chambers

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES – June 2023**
3. **APPEARANCE OF INTERESTED CITIZENS**
4. **COMMITTEE PURPOSE:** *"I move the committee recommend the city council adopt the Resolution changing to Purpose section as presented."*
5. **PROJECT SPREADSHEET REVIEW**
6. **VERDA LANE SAFETY DISCUSSION**
7. **UPDATE TO NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM ~**
Tammy Saldivar
8. **SKATS Report ~** *Rick Kuehn, Hersch Sangster, Tammy Saldivar*
9. **COMMITTEE MEMBER INPUT / NEIGHBORHOOD ASSOCIATION REPORTS**
 - Gubser – DeBlasi
 - NWKNA – Sangster/Saldivar
 - SEKNA – Davis
 - WKNA – ??
 - GNEKNA - ??
10. **STAFF REPORT ~** *Mike Griffin*
11. **POLICE LIAISON REPORT ~** *David LeDay*
12. **COUNCIL LIAISON REPORT ~** *Robert Husseman*
13. **OTHER BUSINESS**
 - **Reporting to Council/Monitoring Planning Commission:** Brenda Lamb
 - Council: August 7/Planning Commission: August 9
14. **ADJOURN**

Next meeting: August 17, 2023



TRAFFIC SAFETY, BIKEWAYS & PEDESTRIAN COMMITTEE MINUTES

Thursday, June 15, 2023

Keizer City Council Chambers

CALL TO ORDER

Chair Davis called the meeting to order at 6:00 p.m. Attendance was noted as follows:

Present:

Jamie Davis, Chair
Tammy Saldivar, Vice Chair (6:18)
Michael DeBlasi
David Dempster
Hersch Sangster
Brenda Lamb
Rick Kuehn

Council Liaison/Staff Present:

Mayor Clark for Councilor Husseman
Mike Griffin, Storm Ops & Streets
Sgt. David LeDay, Police
Debbie Lockhart, Deputy City Recorder

APPROVAL OF MINUTES: David Dempster moved for approval of the May 2023 Minutes. Hersch Sangster seconded. Motion passed as follows: Davis, Dempster, Lamb, Sangster, DeBlasi and Kuehn in favor, with Saldivar absent at time of vote.

APPEARANCE OF INTERESTED CITIZENS:

Rhonda Rich, from West Keizer Neighborhood Association, suggested that crosswalk safety issues be added to the flow chart in the Neighborhood Traffic Management Plan. Chair Davis explained that because of the urgent nature of crosswalk safety, it should be brought to the attention of the Committee and addressed there so that it is handled quickly rather than going through the NTMP process.

Bill White, Keizer, questioned if there was a plan for traffic control on Verda between Dearborn and Chemawa after the apartments are complete and occupied. Chair Davis explained that the Committee is watching the development closely. Mayor Clark suggested that the committee work with the school district to ensure there are crossing guards at nearby intersections. Discussion followed regarding how to alleviate traffic backup at the roundabout and providing a safe route to school for children with sidewalks on the east side of Verda and on May and Keizer Roads, lowering the speed limit to 25 on Verda between Dearborn and Chemawa, and installing a pedestrian activated flashing beacon on Verda.

Tammy Kunz, Keizer, voiced concern about speeding traffic on Keizer roadways and expressed support for the safety features discussed. She suggested that the city apply for a Safe Routes to School grant to fund the improvements, and asked to share the City booth at Keizerfest. Brenda Lamb volunteered to fill out the application with the Chamber.

UPDATE TO NEIGHBORHOOD TRAFFIC MANAGEMENT PROGRAM: Tammy Saldivar reported that she is stuck on the public outreach part of the plan and requested suggestions from committee members.

SKATS REPORT: Hersch Sangster and Rick Kuehn volunteered to assist Tammy in monitoring and reporting on SKATS meetings.

COMMITTEE MEMBER INPUT / NEIGHBORHOOD ASSOCIATION REPORTS

Brenda Lamb reported that Aurora has a successful pedestrian flag program. She noted the need to continue checking with other cities. Chair Davis urged her to check on cities with population similar to Keizer. Ms. Lamb suggested that a neighborhood association could volunteer to sponsor an intersection.

David Dempster reported that he had attended the Council and Planning Commission meetings and had shared information on current committee projects.

Jamie Davis announced the upcoming 40th Birthday of Keizer celebration.

Tammy Saldivar referred to the project list she had compiled and asked that it be put on the agenda for discussion every month.

Mike DeBlasi asked about the impact of pedestrian buttons on signal lights. Sgt. LeDay explained that intersections are all different. Mr. DeBlasi then requested that the bike lane picture forwarded to the committee in May be included in the ongoing project list.

Hersch Sangster announced that the June 10 Bike Skills Fair was successful, announced upcoming ones and shared information about the Northwest Keizer Neighborhood Association.

POLICE LIAISON REPORT: Sgt. LeDay shared crash statistics for all of May and part of June and announced that the Keizerfest parade will be on August 12.

STAFF REPORT: Mike Griffin invited everyone to Keizer's 40th birthday celebration, announced the upcoming Public Works Fair, and reported that staff has been busy with catch basin inspections and manhole repairs.

COUNCIL LIAISON REPORT: Mayor Clark shared information about the Mid-Willamette Area Commission on Transportation, SKATS expansion, Brooklake interchange conceptual improvements and the Verda Lane project. She urged everyone to participate in the Strategic Plan community survey and announced that the Rickman/Chemawa pedestrian activated flashing beacon will be installed soon.

OTHER BUSINESS:

Chair Davis asked Mayor Clark if the flashing beacon request (May meeting) in the Candlewood/Brooks area was due to a concern voiced by a resident. Mayor Clark confirmed and provided details.

- **Reporting to Council/Monitoring Planning Commission:** Rick Kuehn
 - Council: July 3/Planning Commission: July 12

ADJOURN: Meeting adjourned at 7:18 p.m.

Next Scheduled Meeting ~ July 20, 2023, 6 p.m.

Minutes Approved: _____

1 CITY COUNCIL, CITY OF KEIZER, STATE OF OREGON

2
3 Resolution R2023-____

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5
6 AMENDING THE TRAFFIC SAFETY/BIKEWAYS/PEDESTRIAN
7 COMMITTEE; AMENDING RESOLUTION NO. R2012-2256;
8 REPEALING RESOLUTION R2017-2820
9

10
11 WHEREAS, the City Council adopted Resolution No. R2012-2256 establishing
12 the Traffic Safety/Bikeways/Pedestrian Committee on July 2, 2012;

13 WHEREAS, the City Council adopted Resolution No. R2017-2820 amending the
14 membership section of the Committee on December 4, 2017;

15 WHEREAS, the City Council wishes to amend the purpose section of the
16 Committee as recommended by the Committee;

17 NOW, THEREFORE,

18 BE IT RESOLVED by the City Council of the City of Keizer that Resolution No.
19 R2012-2256 is hereby amended by replacement of Appendix "A" with the attached
20 Appendix "A", and by this reference incorporated herein.

21 BE IT FURTHER RESOLVED that the current members shall continue in their
22 terms of office as appointed.

23 BE IT FURTHER RESOLVED by the City Council of the City of Keizer that
24 Resolution No. R2017-2820 is hereby repealed in its entirety.
25
26

1 BE IT FURTHER RESOLVED that this Resolution shall take effect immediately
2 upon the date of its passage.

3 PASSED this _____ day of _____, 2023.

4
5 SIGNED this _____ day of _____, 2023.

6
7
8 _____
9 Mayor

10
11 _____
12 City Recorder

Appendix “A” City Council Committee

Name: Traffic Safety/Bikeways/Pedestrian Committee

Purpose: To act in an advisory capacity to the Keizer City Council and City Manager in the creation, development and implementation of official traffic safety activities, including bikeways and pedestrian routes, and to make recommendations on projects and practices that improve safety, efficiencies and choices for transportation mode options. The powers and duties of the Committee shall include, but are not limited to:

1. Develop, prioritize, and recommend coordinated traffic safety programs.
2. Develop recommendations for inclusion in the Bicycle System component of the Keizer Transportation System Plan, including an assessment of the need for bikeways, recommended routes with costs and priorities, proposed funding sources, and implementation program.
3. Proactively recommend traffic safety priorities for the City.
4. Review and recommend project applications for funding (e.g. Safe Routes to School, Connect Oregon, other bike/pedestrian funding competitions)
5. Serve in a liaison capacity between the City and the Oregon Traffic Safety Committee in developing the statewide highway safety program and in meeting National Highway Safety Association Program Standards.
6. Provide traffic and transportation-related research and information to official agencies of the City.
7. Coordinate and disseminate information to the public on routes and rules for bicyclists, pedestrians, and transit.
8. Promote public knowledge and compliance with traffic safety programs and laws and emerging issues (e.g. policy development on issues like e-bikes and autonomous vehicles)
9. Promote expanding transportation options that increase safety, efficiency, health, and independence.
10. Provide an annual written or oral report of its activities to the Council and other reports which the Council may request from time to time.

Membership: The Committee shall consist of seven (7) voting members. At least two (2) of the voting members shall be bicycle advocates and actively engaged in recreational and/or commuter bicycling. Liaisons from the City Council, City staff and representatives from Marion County Fire District #1 and Keizer Fire District shall serve as non-voting ex officio liaisons. The Mayor will appoint the non-voting Council liaison to the Committee and will make such announcement at a regularly scheduled Council meeting. The non-voting Fire District representatives shall be appointed by the Districts. The non-voting staff liaison will be appointed by the City Manager. The Council may appoint a non-voting Youth liaison to the Committee pursuant to the Council Rules of Procedure. Other members shall be appointed as outlined by the City

Council Rules of Procedure, except for the initial selection which shall be by City Council appointment.

Term of Office: Each member of the Committee shall be appointed for a three-year term, except for initial terms which shall be staggered. Members may be reappointed. The terms shall be staggered so that not more than three will expire in the same year.

Chair and Vice-Chair: The Committee will elect the Chair and Vice-Chair at the first meeting of each calendar year.

Meetings: Members of the Committee shall establish a regular meeting date and shall meet as deemed necessary by the Chair. All meetings of the Committee shall follow Robert Rules of Order Newly Revised and the Oregon Public Meeting Laws.

Attendance: It is the duty of each member to attend at least 75% of the meetings each calendar year. When a member is unable to attend a meeting, the member shall notify the Chair. Members of the Committee may be removed by two-thirds majority vote of the City Council.

document initiated June 2023

Project	type of project	date added	date discussed by committee	status
Verda at Dearborn	Cherriot bus issue if north of Dearborn	6/7/23		NA will need to contact Cherriotts (if south of Dearborn- Verda Lane is addressing)
Verda and Chemawa	Flashing Crossing	6/7/23		brought up by mayor at Council, need to discuss as committee
Cummings/ Delight Speed Table	Speed table	6/7/23		
Library crosswalk	RRFB	6/7/23		scheduled for FY24
Lockhaven near McNary		6/7/23		speed study done last month
Candlewood Curve	flashing light for curve warning	6/7/23		need to discuss as a committee
Chemawa Curve	solar speed display	6/7/23		committee to discuss
Alder and Brooks	flashing beacon across Alder	6/7/23		
signs along Bike path	signs	6/7/23		Is ODOT giving money?